



Rental Application

Check list of information required:

_____ \$40.00 application fee (**NON - REFUNDABLE - cash or money order only**)

_____ Two (2) most recent pay stubs and any other requested proof of income

Apartment Information

Property Address: _____

Rent Amount: \$ _____

Applicant Information

Name: _____

Current Address: _____ City: _____ State: _____ Zip Code: _____

Monthly Rent \$ _____ How Long: _____ Own or Rent (Circle one)

Reason for leaving: _____

Previous address: _____

Landlord/phone number _____

DOB: _____ SSN#: _____

Phone: _____ E-mail: _____

Drivers License #: _____ Vehicle year: _____ make: _____ model: _____

License Plate #: _____ Registered in NYS: Yes or No (circle one) If no, what state?: _____

Names of other prospective occupants:

Do you or any of the prospective occupants smoke? Yes or No (Circle One)

Pets: Yes or No (circle one) Breed: _____ Weight _____

Employment Information

Current Employer _____
Position: _____ Length of employment : _____ Manager: _____
Address: _____ City: _____ State: _____ Phone: _____
Gross Income: \$ _____ PER week / month / year (Circle One)
Income Source : _____ Amount per month \$ _____
Verify with: _____ Phone: _____

Background Information

Have **YOU** ever:

...Filed for Bankruptcy in the past seven (7) years ?	Yes or No	(circle one)
...Been evicted?	Yes or No	(circle one)
...Been more than two (2) months late on rent?	Yes or No	(circle one)
...Been convicted of a Felony?	Yes or No	(circle one)
...Been convicted of any Drug related offense?	Yes or No	(circle one)

Are **YOU** currently:

... On Parole or Probation ?	Yes or No	(circle one)
... A registered sex offender?	Yes or No	(circle one)

Please explain any “**YES**” responses (include dates):

Have **ANY OF THE OTHER OCCUPANTS WHO WILL BE LIVING WITH YOU** ever:

...Been convicted of a Felony?	Yes or No	(circle one)
...Been convicted of any Drug related offense?	Yes or No	(circle one)
... On Parole or Probation ?	Yes or No	(circle one)
... A registered sex offender?	Yes or No	(circle one)

Please explain any “**YES**” responses (include dates) :

Applicant has remitted the amount of \$ _____, a receipt of which is hereby acknowledged, as a non-interest bearing deposit for the rental of said premises.

The deposit is refundable ONLY in the event, that the applicant is not approved by the Landlord of said premises.

If the applicant is NOT approved, the full deposit will be refunded within (3) three banking days from the deposit.

Applicant understands and agrees that Carm Diamond (Licensed NYS Realtor) retains the right to run a credit check as well as a background check, through whatever reporting agency they may choose, and may discuss the results with any potential landlord.

How did you hear of our company? _____

Acknowledgement

I CERTIFY that all information I have provided is true and accurate to the best of my knowledge. I authorize investigation of all statements contained within this application for tenant screening as may be necessary in arriving at a tenant decision. I understand that the landlord may terminate any rental agreement entered into, for any misrepresentation made above.

Applicant Signature

Date

Witness

Date